

# Priority Setting and Resource Allocation (PSRA)



**United voices.  
One community.  
Planning for a future without  
HIV.**

The Greater Baltimore HIV  
Health Services Planning Council

Produced for GBHHSPC by BCHD's Population Health and  
Disease Prevention

# Guidelines for PSRA

- Ryan White Legislation
- HRSA Guidelines
- Planning Council Procedures

# PSRA Process

- PSRA Requirements (Eligible Metropolitan Area Wide):
  - You must be a duly appointed voting member of the council.
  - You must complete PSRA training or sign that you have reviewed the manuals and technical assistance information.
  - You must view the data presentations given to the council.
  - You must update disclosure and conflict of interest form with the Planning Council Support Office.
- PSRA is a two-step process with the following goals:
  1. Prioritizing Ryan White-eligible service categories.
  2. Setting percentage allocations to each prioritized service category.

# PSRA: A Two-Step Process.

1. Planning Council ranks Ryan White-eligible services.
2. Planning Council allocates resources among prioritized services using two contingency plans for allocating funds:
  - Scenario 1: Decreased funding up to 2% reduction in funding from HRSA with 75/25 waiver
  - Scenario 2: 2% decrease in funding from HRSA without the 75/25 waiver.

## \*Things to remember:

- All decisions must be based on documented data.
- While the figures used in the allocation process themselves are hypothetical, the dollar allocations applied to the percentages from the actual grant are binding.

# Ryan White-eligible Part A Services

## Core Medical Services

- AIDS Drug Assistance Program Treatments (ADAP)
- AIDS Pharmaceutical Assistance [Local Pharmaceutical Assistance Program] (LPAP)
- Early Intervention Services
- Health Insurance Premium & Cost Sharing Assistance for Low-Income Individuals
- Home & Community-Based Health Services
- Home Health Care
- Hospice Services
- Medical Case Management, including Treatment Adherence Services
- Medical Nutrition Therapy
- Mental Health Services
- Oral Health Care
- Outpatient/Ambulatory Health Services (OAHS)
- Substance Abuse Outpatient Care

## Support Services

- Child Care Services
- Emergency Financial Assistance
- Food Bank/Home-Delivered Meals
- Health Education & Risk Reduction
- Housing Services
- Linguistic Services
- Medical Transportation
- Non-Medical Case Management Services
- Other Professional Services [Includes Legal Services and Permanency Planning]
- Outreach Services
- Psychosocial Support Services
- Referral for Healthcare and Supportive Services
- Rehabilitation Services
- Respite Care
- Substance Abuse Services (Residential)

# Data for Planning

- FY 2022 Expenditure and Service Delivery Report.
- Epidemiological data for the EMA.
- Data presentations to the Planning Council in March, April, May, and June 2022.

# Setting Priorities

- **Voting on Service Categories**
  - Determine which services are most important based on documented need.
  - Assigning numerical values or scores to each service category allowed by HRSA. These are divided into two types of services:
    - Core Medical Services
    - Support Services
- **Establishing Rankings**
  - Any category that receives at least one vote is ranked and placed on the list of categories to be considered for funding.
  - The category with the highest total number of points is ranked number one; the category with the second-highest score is ranked two; and so forth.

# Allocating Funds\*

- Decrease of up to 2% in funding with waiver:
  - Categories are discussed in order of ranking.
  - Allocations should take into consideration a decrease in funding and the most needed services in that scenario.

\*Starting point for allocations will be based on the most recent award amount released by HRSA.



# Allocating Funds\*

- Decrease of 2% or greater in funding without waiver
  - Categories are discussed in order of ranking.
  - Final allocation percentages must meet the 75% core medical service requirement.
  - Allocations should take into consideration a decrease in funding and the most needed services in that scenario.

\*Starting point for allocations will be based on the most recent award amount released by HRSA.

# Meeting Processes

- Planning Council ground rules
- Robert's Rules of Order
- Conflicts of Interest

# Voting Process During PSRA

1. A category is announced.
2. Discussion on funding recommendations occurs.
3. Questions or clarifications follows after discussion.
4. There is a motion, with a second.
5. There is a call to question.
6. Voting members' conflicts are read.
7. A roll call of voting members occurs.

# Conflict of Interest

- A conflict of interest is defined as payment received by a planning council member or immediate family member from a single Ryan White funded agency.
- Persons who have a conflict of interest with one or more agencies are conflicted for categories in which the agencies of conflict receive funding and must abstain from voting on those categories.

# Reminders

- **Data will be available on:**  
[www.baltimorepc.org](http://www.baltimorepc.org)
  - Data presentations of 2022 Planning Council meetings.

# Questions?

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