

Appendix B Documentation for Eligibility - Income

Clients receiving services through the RWHAP must be low-income. The jurisdictions define low-income as less than or equal to 500% of the FPL.

Income includes any income earned through employment, disability, public benefits, etc. Forms of income include, *but are not limited to*, the following:

- Employment income
- Retirement income
- Unemployment benefits
- Supplemental Security Income (SSI)
- Social Security Disability Insurance (SSDI)
- Income for dependents
- Alimony payments
- Private disability
- Veterans Administration benefits
- Rental property income
- Interest income or other investment income
- Cash support from family and friends

Income information should be collected for the client and individuals over the age of 18 who share financial responsibility. All income must be current, signed and dated (e.g. current year award letter, recent pay stubs, etc.). Acceptable proof of income may include, *but is not limited to*, the following:

- Copy of Medicaid card, Medicaid eligibility letter, or documentation from Maryland's Electronic Verification System
- One month of consecutive pay stubs
- Tax forms (W-2 form or 1099)
- Letter on letterhead from employer stating hourly wage and hours worked per week
- Pension benefits letter
- Retirement benefits check or letter
- Unemployment income check or letter
- Disability benefits check or letter
- Social Security check or award letter
- Bank direct deposit indicating payment from Social Security
- Alimony Agreement Letter

- Temporary Cash Assistance check or award letter
- If receiving support from family and friends, signed statement documenting who provides monetary support, and the frequency of the support
- If no income, signed self-declaration statement of no income. Sub-recipients should document how the client is meeting their needs of daily living. MADAP's *Verification of No Income* form may be used.