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|------------------|---|-----------|-------------------------|-------------------------|
| Date of meeting: | November 15, 2011 | Present: | S. Alston | T. Hawkins |
| Time started: | 6:30 p.m. | | K. Bellesky | S. Jenkins |
| BCHD Staff: | A. Ferrari J. Ungard | | D. Brewer | J. Keruly |
| IGS Staff: | D. Behrendt T. Lenna M. George K. McGinley D. Gorham T. Tolson C. Lacanienta | | D. Clark | H. Lambert |
| Handouts: | <ul style="list-style-type: none"> ▪ Ballots for 2011 Planning Council General Elections. ▪ Chair Report (November 2011). ▪ F. Poindexter Membership Bio (2011). ▪ Evaluation Committee 7-Month Reprogramming Decisions (2011). ▪ ‘Heroes Among Us’ Information (November 2011). ▪ Planning Council Packet (November 2011). | Absent: | W. Commander | C. Massey |
| | | | G. Daniels ¹ | A. Middleton |
| | | | R. Disharoon | S. Johnson ² |
| | | | C. Edmonds | M. Reese |
| | | | B. Fitzsimmons | D. Rivera |
| | | | J. Fleming | W. Samuel |
| | | | A. Fowlkes | D. Shamer |
| | | | C. Harvey Sr. | L. Sowah |
| | | | J. Hailey | T. White |
| | | | E. Anderson | D. Henson |
| | | | M. Becketts | D. Kelson |
| | | | R. Bradley | S. Rawls |
| | | | V. Geffard | M. Richmond-Ward |
| | | | R. Gore-Simmons | |
| | | Visitors: | L. Bank | R. Parrish |
| | | | R. Booker | F. Poindexter |
| | | | E. Green | H. Quichi |

Chair Report

C. Massey

Discussion:

- PC leadership has begun to participate in monthly conference calls with HRSA and thanks BCHD for their willingness to collaborate and cross-plan.
- Elections for the position of Vice-Chair, Nominating Committee Chair, and Nominating Committee members will be held during the meeting. The chair asked that anyone eligible and interested in running nominate themselves prior to the closing of the elections.
- The chair asked that the support office staff leave the room and put forward two resolutions made by the Executive Committee:
 - “That this planning council considers it to inopportune for the EMA, and not in the best interests of this planning body, for the planning council support office contract to be bid out for a potentially new vendor for FY 2012.”
 - “That if it is strictly an absolutely necessary for the planning council support office contract to be bid out for FY2 2012, then (a) planning council members, as selected by the council chair, must make up the majority of the vendor-selection panel, and (b) the request for proposals must be wholly neutral and not weighted in favor of one type of business or another; in other words, it must not be weighted in favor of, for example, no-profit applicants. Under Ryan White regulations, a planning council “can be involved with selecting entities and people to carry out activities directly related to planning council

¹ Proxy for V. Graves.

² Proxy for G. Olthoff

functioning and responsibilities,” according to the HRSA *Ryan White HIV/AIDS Program Part A Manual*.

Minutes

Council

Discussion:

- The council reviewed the minutes of the October 2011 planning council meeting.
- One correction, a duplication of a motion on page two, was noted.

Motion: To accept the minutes with noted corrections. Made by: W. Commander Second: C. Harvey Sr.

Action: Passed Opposed: 0 Abstain: 0

Comprehensive Planning Committee

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Discussion:

- The committee met on October 20, 2011.
- The committee reviewed and approved the status of the goals for the 2009-2011 Comprehensive Plan and approved the outlines for Chapters 6-9. The committee will host a luncheon in December with key stakeholders to discuss the impact that the implementation of the Affordable Care Act will have on RW providers and clients in the EMA.
- The committee will meet again on November 17, 2011.

Continuum of Care Committee Report

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Discussion:

- The committee met on November 2, 2011.
- The committee continued to review the medical case management standards of care.
- The committee will meet again on January 4, 2012 and plans to finish revising the medical case management standards.

Counties Committee

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Discussion:

- The committee met on November 8, 2011 to review recommendations for the 7-month Reprogramming exercise. The committee held a second joint meeting with the Evaluation Committee on November 8, 2011 to vote on recommendations for reprogramming for all STSC categories.
- The committee will meet again on January 2, 2012.

Evaluation Committee Report

R. Disharoon

Discussion:

- The Evaluation Committee chair presented the motions made at the Evaluation committee’s 7-month Joint Reprogramming meeting held on November 8, 2011 for ratification by the council.
- The council reviewed and ratified the reprogramming decisions for EMA wide categories, as well as MAI and STSC categories.

Motion: To reduce the category of Medical Case Management by \$53, 063

Action: Passed

Motion: To level fund the category of OAHS PMC.

Action: Passed

Motion: To level fund the category of OAHS Co-Morbidity.

Action: Passed

Motion: To increase the category of OAHS-Emergency Financial Assistance (EFA) by \$36,244.

Action: Passed

Motion: To level fund the category of Substance Abuse – Residential.

Action: Passed

Motion: To reduce funding for the category of Medical Transportation by \$1,875.

Action: Passed

Motion: To reduce funding for the category of Non-Medical Case Management by \$3,772.

Action: Passed

Motion: To increase funding for the category of Housing Services by \$29,776.

Action: Passed

Motion: To reduce funding for the category of Outreach Services by \$8,000.

Action: Passed

Motion: To level fund the category of OAHS PMC.

Action: Passed

Motion: To increase funding for the category of Food Bank/Home Delivered meals by \$6,2121.

Action: Passed

Motion: To increase funding for the category of STSC OAHS Emergency Financial Assistance (EFA) by \$1,000.

Action: Passed

Motion: To reduce funding for the category of Medical Transportation by \$2,500.

Action: Passed

Motion: To reduce funding for the category of STSC Housing by \$38,512.

Made by: R. Disharoon

Opposed: 0

Made by: R. Disharoon

Opposed: 0

Made by: R. Disharoon

Opposed: 1

Made by: R. Disharoon

Opposed: 0

Made by: R. Disharoon

Opposed: 0

Made by: R. Disharoon

Opposed: 1

Made by: R. Disharoon

Opposed: 1

Made by: R. Disharoon

Opposed: 0

Made by: R. Disharoon

Opposed: 1

Made by: R. Disharoon

Opposed: 0

Made by: R. Disharoon

Opposed: 0

Made by: R. Disharoon

Opposed: 0

Made by: R. Disharoon

Opposed: 1

Made by: R. Disharoon

Second: C. Harvey Sr.

Abstain: 6

Second: C. Harvey Sr.

Abstain: 5

Second: D. Clark

Abstain: 2

Second: C. Harvey Sr.

Abstain: 6

Second: C. Harvey Sr.

Abstain: 6

Second: C. Harvey Sr.

Abstain: 4

Second: C. Harvey Sr.

Abstain: 4

Second: T. White

Abstain: 6

Second: D. Clark

Abstain: 8

Second: C. Harvey Sr.

Abstain: 5

Second: H. Lambert

Abstain: 2

Second: C. Harvey Sr.

Abstain: 4

Second: A. Fowlkes

Abstain: 3

Second: T. White

Action: Passed

Motion: To reduce funding for the category of STSC Outreach Services by \$45,692.

Opposed: 0

Made by: R. Disharoon

Abstain: 3

Second: C. Harvey Sr

Action: Passed

Motion: To increase funding for the category of STSC Food Bank/Home Delivered Meals by \$14,700.

Opposed: 0

Made by: R. Disharoon

Abstain: 3

Second: W. Samuel

Action: Passed

Motion: To level fund the category of Substance Abuse Services – Outpatient (MAI).

Opposed: 1

Made by: R. Disharoon

Abstain: 2

Second: C. Harvey Sr.

Action: Passed

Opposed: 0

Abstain: 6

Nominating Committee

R. Disharoon

Discussion:

- The committee met on November 14, 2011.
- The committee reviewed and approved the roster of nominees for the position of Vice-Chair, Nominating Committee Chair, and Nominating Committee members. The committee also developed a brief series of questions to help guide any nominees who wish to address the council at the November PC meeting prior to the vote.
- The committee tracked attendance rates for council and committee members and voted to send nine members a warning letter informing them that they are eligible to be removed from the council.
- The committee voted to forward a recommendation to Executive Committee that when the bylaws are next opened for revision that they committee review the attendance tracking process.
- The committee reviewed one membership application and voted to move that member directly the mayor’s office with the recommendation for appointment.
- A. Middleton asked if there were any additional nominees for the position of PC Vice-Chair, Nominating Committee Chair, and/or Nominating Committee members:
 - All nominees were given an opportunity to address the council.
 - C. Edmonds asked that her name be removed from the list of Nominating Committee nominees.
 - J. Keruly was elected Vice-Chair.
 - M. Reese was elected Nominating Committee Chair.
 - W. Commander, J. Fleming, C. Harvey Sr., T. Hawkins, D. Shamer, and T. White were elected as Nominating Committee members.

Motion: To move F. Poindexter to the mayor’s office with the recommendation that he be appointed to the council.

Made by: A. Middleton

Second: C. Harvey Sr.

Action: Passed

Opposed: 0

Abstain: 0

Motion: To close nominations and hold elections for the position of PC Vice-Chair, Nominating Committee Chair, and/or Nominating Committee members.

Made by: A. Middleton

Second: C. Harvey Sr.

Action: Passed

Opposed: 0

Abstain: 0

Next Steps:

Discussion:

- The committee will host its Annual Meeting on December 20, 2011.

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| Time adjourned: 8:30 p.m. | Date of approval: |
| Signature: | Electronic signature of chair (PC Minutes only): |