

<p>Date of meeting: February 21, 2012</p> <p>Time started: 6:42 p.m.</p> <p>BCHD Staff: J. Ungard</p> <p>IGS Staff: D. Behrendt M. George D. Gorham C. Lacanienta K. McGinley</p> <p>Handouts:</p> <ul style="list-style-type: none"> ▪ February 2012 PC Packet. ▪ Final Action Items (February 2012). ▪ CPC Workplan (2012). ▪ COCC Workplan (2012). ▪ Evaluation Committee Workplan (2012). ▪ Grantee Questionnaire (2012). 	<p>Volume: VIII</p> <p>Present:</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">K. Bellesky</td> <td style="width: 50%;">J. Keruly</td> </tr> <tr> <td>D. Brewer</td> <td>H. Lambert</td> </tr> <tr> <td>W. Commander</td> <td>A. Middleton</td> </tr> <tr> <td>R. Disharoon</td> <td>F. Poindexter</td> </tr> <tr> <td>G. Daniels (Proxy for V. Graves)</td> <td>M. Reese</td> </tr> <tr> <td>C. Edmonds</td> <td>M. Richmond-Ward</td> </tr> <tr> <td>B. Fitzsimmons</td> <td>M. Quander</td> </tr> <tr> <td>A. Fowlkes</td> <td>D. Rivera</td> </tr> <tr> <td>R. Haden</td> <td>W. Samuel</td> </tr> <tr> <td>C. Harvey, Sr.</td> <td>D. Shamer</td> </tr> <tr> <td>T. Hawkins</td> <td>B. Shird</td> </tr> <tr> <td>J. Hailey</td> <td>L. Sowah</td> </tr> <tr> <td>D. Henson</td> <td>R. Gore-Simmons</td> </tr> <tr> <td>D. Kelson</td> <td>T. White</td> </tr> </table> <p>Absent:</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">E. Anderson</td> <td style="width: 50%;">S. Jenkins</td> </tr> <tr> <td>S. Alston</td> <td>C. Massey</td> </tr> <tr> <td>M. Becketts</td> <td>G. Olthoff</td> </tr> <tr> <td>R. Bradley</td> <td>S. Rawls</td> </tr> <tr> <td>D. Clark</td> <td></td> </tr> <tr> <td>J. Fleming</td> <td></td> </tr> <tr> <td>V. Graves</td> <td></td> </tr> <tr> <td>V. Geffard</td> <td></td> </tr> <tr> <td>J. Hailey</td> <td></td> </tr> </table> <p>Visitors</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">D. Broadnax</td> <td style="width: 50%;">E. Green</td> </tr> <tr> <td>B. Carter</td> <td>N. Guest</td> </tr> <tr> <td>P. Church</td> <td>J. Loren</td> </tr> <tr> <td>A. Clark</td> <td>D. Lassegard</td> </tr> <tr> <td>S. Cherry</td> <td>A. Larrimore</td> </tr> <tr> <td></td> <td>S. Pons</td> </tr> </table>	K. Bellesky	J. Keruly	D. Brewer	H. Lambert	W. Commander	A. Middleton	R. Disharoon	F. Poindexter	G. Daniels (Proxy for V. Graves)	M. Reese	C. Edmonds	M. Richmond-Ward	B. Fitzsimmons	M. Quander	A. Fowlkes	D. Rivera	R. Haden	W. Samuel	C. Harvey, Sr.	D. Shamer	T. Hawkins	B. Shird	J. Hailey	L. Sowah	D. Henson	R. Gore-Simmons	D. Kelson	T. White	E. Anderson	S. Jenkins	S. Alston	C. Massey	M. Becketts	G. Olthoff	R. Bradley	S. Rawls	D. Clark		J. Fleming		V. Graves		V. Geffard		J. Hailey		D. Broadnax	E. Green	B. Carter	N. Guest	P. Church	J. Loren	A. Clark	D. Lassegard	S. Cherry	A. Larrimore		S. Pons
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Chair Report

C. Massey

Discussion:

- J. Keruly presented the February 2012 Chair Report.
- PCSO clarified that the dates for FY 2012 PSRA had been set based on the availability of long-time facilitator, D. Wheeler.
- PCSO noted that there was an error with formatting in the January 2012 minutes that resulted in some members who were present being marked absent. PCSO will correct the error.
- Council discussed giving the Executive Committee the ability to put forth policy positions and processes on behalf of the council in the face of emerging issues.
 - One example of an 'emerging issue' that was given was the new state regulations for how medical assistance will insure individuals, as well as any other issue that might impact how the council chooses to allocate funds.
 - Executive Committee is not asking for permission to make decisions on the allocation of funds, but for the ability of the Executive Committee to react and set forth the position of the council on how health care is changing and impacting the state.

Motion: To accept the minutes of the January 2012 PC minutes with noted corrections.

Made by: T. White

Second: D. Brewer

Action: Passed

Opposed: 0

Abstain: 0

Motion: To allow the Executive Committee to assume a role of putting forth policy positions and processes on behalf of the planning council based upon emerging situations.

Made by: T. White

Second: D. Brewer

Action: Passed

Opposed: 3

Abstain: 1

Comprehensive Planning Committee

L. Sowah

Discussion:

- The committee met on January 19, 2012 and hosted committee elections. Carlisle Harvey Sr. and Leonard Sowah were elected to serve as committee co-chairs.
- The committee developed their 2012 workplan and reviewed the development of chapter seven of the Comprehensive Plan.
- The committee will not meet in February, but will host a luncheon with representatives from FQHC's in the EMA on March 8, 2012.

Motion: To accept the 2012 CPC workplan.

Made by: L. Sowah

Second: D. Brewer

Action: Passed

Opposed: 0

Abstain: 0

Continuum of Care Committee

B. Shird

Discussion:

- The committee met on February 1, 2012 without quorum.
- Co-Chair Michael Becketts announced that he will be resigning from the committee as of February 29, 2012.
- The committee discussed the 2012 workplan.
- The committee discussed how to move forward with leadership concerns.
- The committee will meet again on March 7, 2012.

Motion: To accept the 2012 COCC workplan.

Made by: B. Shird

Second: D. Kelson

Action: Passed

Opposed: 0

Abstain: 0

Counties Committee

R. Haden

Discussion:

- The committee met on February 7, 2012.
- The committee received presentations on chapters five and seven of the Comprehensive Plan, and provided the support office with strategic feedback on the chapters.
- The committee will meet again on March 6, 2012.

Evaluation Committee

K. Bellesky

Discussion:

- The committee met on January 23, 2012 and February 6, 2012.
- The committee reviewed their roles and responsibilities according to the planning council bylaws and the assessment process.
- The committee received a presentation on Chapter Seven of the Comprehensive Plan from IGS staff.
- The committee held elections for co-chair. Karen Bellesky and Thomas White are the Evaluation Committee co-

chairs.

- The committee completed its 2012 workplan.
- The committee reviewed Chapter Seven of the Comprehensive Plan and its impact on committee work.
- The committee revised tools for the Assessment of the Administrative Mechanism and completed its review of the *Grantee Questionnaire: Phase Two: FY 2012 Competitive Request for Proposal (RFP) Process, Continuation Application Process, and Contract Development*.
- The committee will meet again on March 5, 2012.

Motion: To accept the 2012 Evaluation Committee workplan.

Made by: K. Bellesky

Second: D. Henson

Action: Passed

Opposed: 0

Abstain: 0

Motion: To move the grantee questionnaire forward for approval.

Made by: K. Bellesky

Second: H. Lambert

Action: Passed

Opposed: 0

Abstain: 0

Nominating Committee

M. Reese

Discussion:

- The Nominating Committee met on February 13, 2012.
- The committee hosted new member orientation in January.
- The committee discussed attendance tracking at the committee and council level and committed to continuing discussions on how best to streamline the tracking process with the end goal of maintaining membership.
- The committee moved to send the names of those council members who have not selected a primary committee to the chair so that they may be assigned a primary committee.
- The committee moved to send two-month warning letters to one council member and one-month warning letters to four council members. The committee moved to send two primary committee members letters informing them of their inactive status, and to inform three committee members that they are eligible to be removed from the council.
- The committee will meet again on March 12, 2012.

PLWH/A Committee

D. Brewer

Discussion:

- The committee will met on January 18, 2012.
- The committee discussed the January 17 planning council decision regarding the grantee’s ability to reprogram funding.
- The committee reviewed their roles and responsibilities according to the planning council bylaws and the assessment process.
- The committee received a presentation on Chapter Three of the Comprehensive Plan from IGS staff.
- The committee held elections. Dale Brewer and Howard Lambert were elected as committee co-chairs. David Shamer and Phillip Church were elected as Members-at-Large.
- The committee will meet again on February 22, 2012.

Time adjourned: 8:00 p.m.	Date of approval:
Signature:	Electronic signature of chair (PC Minutes only):