

Planning Council

Date of meeting: April 21, 2015

Time started: 6:38 p.m.

BCHD Staff: C. Skipper

PCSO Staff: D. Gorham L. Laird
C. Lacanienta A. Onyeabo

Present: L. Bank H. Lambert
A. Bradford V. Lathan
D. Brewer L. Lucas
A. Brown D. Rivera
B. Fitzsimmons K. Rogers
K. Gray M. Scriber
T. Hawkins J. Simmons
S. Johnson C. Smith
G. Jones-Childs L. Sowah

Absent: T. Brown D. Kelly, Jr
A. Fowlkes P. Kurowski
J. Hailey M. Moiforay
S. Jackson F. Poindexter

Visitors: D. Akbar D. McNair
K. Arbaugh A. Nelson
M. Cole E. Nicholson
L. Ford J. Singletary
N. Guest J. Thomas
C. Harvey

- Handouts:**
- Planning Council Packet (IGS & PC, April 2015).
 - DHMH Part B & D Report (DHMH, April 2015).
 - Handout of HRSA examples of integrated plans (BCHD, April 2015).

Introductions

Planning Council

- The meeting convened with quorum at 6:38p.m. and introductions were made.

Chair Report

D. Brewer, Chair

- D. Brewer presented the chair report to the council.
 - PC leadership and the support office are continuing to work with the mayor's office on new appointments
 - Leadership and PCSO are also working to schedule a meeting with the mayor and deputy mayor.
 - The council will hold a special election tonight for the position of planning council chair. Nominations have been open since last month's planning council meeting.
 - The Continuum of Care Committee and the Comprehensive Planning Committee will host a community forum on May 6th for 5-8pm at Chase Brexton. The forum provides an opportunity to hear from case managers and administrators on the gaps existing in the system and how the system can adapt to meet needs in future.
 - HRSA will be visiting the Baltimore EMA for a site visit on June 15-19th. PC leadership has requested for the Continuum of Care Committee to receive guidance on directives during this visit. More information will be provided as it becomes available
 - PSRA FY2016 will be held on Thursday and Friday, August 6-7, 2015. Please mark your calendars now and plan to attend the two-day conference. The support office is working on the meeting logistics and will provide more information as it becomes available.

Review of Minutes

Council

Discussion:

- The council reviewed the minutes of the March meetings.

Motion: To approve the March planning council minutes

Made by: C. Smith

Second: K. Gray

Action: Passed

Opposed: 0

Abstain: 0

Ryan White Part A Report

**C. Skipper,
Baltimore City Health Department**

- C. Skipper presented the Part A Report to the council.
- HRSA has scheduled a comprehensive program review site visit for June 15-19, 2015.
- HRSA released a policy clarification notice for the treatment of costs under the 10% administrative cap for Ryan White HIV/AIDS program parts A, B, C, and D. The policy provides increased flexibility to meet the need of clients and does not impact the planning council's 10% administrative costs.
- HRSA also released examples of integrated plans.
- Associated Black Charities (ABC) has issued FY15 partial award notifications to the Ryan White Part A and MAI providers.
- Baltimore City Health Department Ryan White Program Officers conducted FY15 contract signings along with ABC staff and providers from April 13th – 15th.
- The EMA must apply for the core medical waiver annually, if it is needed.
- The CQM team piloted databases for the FY15 site visits during the first week of April. Any changes for the databases were noted and corrected.
- The CQM team also provided technical assistance to a consumer advisory board (CAB) this month.
- CQM will host its first QM committee meeting on April 15th.
- The next CQM QM meeting is scheduled for May 15th

Discussion:

- C. Smith asked if consumers are being invited to the CQM event?
- C. Skipper stated that consumers are invited but no date has been set yet.
- C. Smith asked if the results of the quality management meeting could be shared with the planning council at next month's meeting. C. Skipper answered yes.
- C. Smith asked if the reapplication for the core medical waiver is going to be collaboration?
- C. Skipper stated that the council would need to discuss whether to submit the waiver with the application this year or four months after the final award has been received. The council would also need to discuss selecting a workgroup.
- L. Laird stated that the waiver application was not submitted last year along with the Part A grant application because of the grant application's page limit.
- L. Laird also stated that the waiver application would be easier to work on this year, since we have a model from our successful application last year.
- T. Hawkins stated that last year the council did several scenarios at PSRA for the waiver.

Part B and D Report

**T. Hawkins,
DHMH-PHPA**

- T. Hawkins presented the Part B and D report.
- PHPA has received the Notice of Grant Award (NOGA) from HRSA for Ryan White Part B, MAI, and MADAP funding for FY2015. The administration is working on program allocations and all current vendors will be on continuation funding for the upcoming state fiscal year – July 1, 2015.
- The administration has agreed to a 6-month extension of the existing MOU with Chase Brexton and the Johns Hopkins University to continue operating seropositive clinics in eastern and western regions of the state.
- The next meeting of the statewide HPG is Thursday, June 11 in Annapolis.
- Please save the date for the annual statewide grantees meeting on Tuesday, May 19, 2015. The deadline for registration is April 24, 2015.
- Effective July 1, 2015, the Department of Health and Mental hygiene will no longer be a direct grantee of HRSA Ryan White Part D funds.

Discussion:

- C. Smith asked if applications have been filled for PLWH/As for the MADAP committee.
- T. Hawkins stated that she would confirm.

Planning Council Updates

Comprehensive Planning Committee

C. Smith

- C. Smith presented the Comprehensive Planning Committee report.
- The committee met on April 2, 2015.
- Administrators from different business models spoke to the committee about their experiences of Ryan White services and ways in which the system can be improved.
- The committee was supposed to review a data presentation from the PLWH/A community forum but ran out of time. The data will be reviewed at the next meeting before it is presented to the council.

Nominating Committee

J. Simmons

- J. Simmons presented the Nominating Committee report.
- The committee met on April 6, 2015.
- The committee reviewed the existing vacancies and updated the membership tables.
- The committee reviewed one screened application and distributed two applications for screening.
- The committee tabled the discussion for assistant co-chair until the May meeting.

Motion: To move E. Nicholson to the mayor's office for appointment to the council.

Made by: J. Simmons

Second: C. Smith

Action: Passed

Opposed: 0

Abstain: 0

Motion: To move T. Luft to mayor's office for appointment to the council.

Made by: J. Simmons

Second: C. Smith

Action: Passed

Opposed: 0

Abstain: 1

Motion: To send a removal letter to a planning council member due to lack of attendance.

Made by: J. Simmons

Second: C. Smith

Action: Passed

Opposed: 0

Abstain: 0

Motion: To send warning letters to three council members due to lack of attendance at planning council meetings.

Made by: J. Simmons

Second: C. Smith

Action: Passed

Opposed: 0

Abstain: 0

People Living With HIV/AIDS (PLWH/A) Committee

K. Gray

- K. Gray presented the PLWH/A Committee report.
- The committee met on March 18, 2015.
- The committee discussed the nominating process and made recommendations to the nominating committee.
- The committee also set transportation guidelines for non-planning council PLWHA members.

PCSO Report

C. Lacanienta

- C. Lacanienta presented the support office report.
- The support office has facilitated five meetings within the past month.
- Members of the Fiscal Committee are working to develop carryover recommendations for FY2014 unobligated funds.
- The support office is working with PC leadership and the mayor's office to ensure that new appointees are named to the planning council.
- The Continuum of Care Committee and the Comprehensive Planning Committee will host a community forum with Ryan

Planning Council

- White case managers and administrators on May 6th at Chase Brexton from 5-8pm.
- Priority setting will be held on August 6-7 this year, please make your calendars.
- Please remember to RSVP for meetings, especially those who use transportation. Please schedule or cancel your ride by contacting Daurice in the support office.

Discussion:

- V. Lathan asked what the dates are for priority setting this year.
- C. Lacanienta answered that the dates are August 6 and 7.

New Business

- Nominations were closed for the position of chair of the planning council.
- L. Laird described the election process to the council.
- D. Brewer presented her speech to the council
- L. Sowah spoke in favor of D. Brewer as chair and noted that she was helpful as vice chair.
- The votes were tallied and Dale Brewer was elected as planning council chair.
- C. Smith announced that the AIDS Walk/Run hosted by Chase Brexton would be held at the Maryland zoo on May 3, 2015.
- C. Smith announced that the Sankofa Conference for MSM and Trans men would be held on May 8-9 at the University of Maryland in partnership with the Center of Black Equity, and Johns Hopkins CFAR. A ceremony will be held at the Eubie Blake Center on May 8 at 8pm.
- L. Sowah announced that he is participating in Ride for the Feast and asked that members donate to Team Atomic for Moveable Feast.
- E. Nicholson announced that members could support the Chase Brexton AIDS Walk/ Run by purchasing a paper foot.
- L. Laird explained the process of nominations for the vice chair position.

Discussion:

- M. Scriber asked what event was taking place at the Eubie Blake Center.
- C. Smith answered that it is the Sankofa Conference.

Motion: To close nominations for the position of Chair of the planning council. **Made by:** J. Simmons **Second:** C. Smith

Action: Passed **Opposed:** 0 **Abstain:** 0

Motion: To open nominations for the position of Vice chair of the planning council. **Made by:** J. Simmons **Second:** K. Gray

Action: Passed **Opposed:** 0 **Abstain:** 0

Adjournment

Presenter

- The meeting adjourned at 7:29 p.m.

Motion: To adjourn the meeting. **Made by:** C. Smith **Second:** K. Gray
Action: Passed **Opposed:** 0 **Abstain:** 0

Time adjourned:	Date of approval:
Signature:	Electronic signature of chair (PC Minutes only):