

Planning Council

Date of meeting: November 18, 2014
Time started: 6:33 p.m.
BCHD Staff: A. Ferrari
 S. Pelham
PCSO Staff: D. Gorham A. Onyeabo
 C. Lacanienta

Present: L. Bank M. Moiforay
 D. Brewer J. Simmons
 A. Brown C. Smith
 W. Commander L. Sowah
 B. Fitzsimmons L. Tatum
 K. Gray
 J. Hailey
 S. Jackson
 G. Jones-Childs
 D. Kelly, Jr
 P. Kurowski
 H. Lambert
 V. Lathan
 L. Lucas

Absent: A. Bradford S. Johnson
 T. Brown F. Poindexter
 A. Fowlkes D. Rivera
 C. Harvey, Sr K. Rogers
 T. Hawkins M. Scriber

Visitors: D. Akbar C. Johnson
 K. Arbaugh T. Jones
 J. Bagley P.M. Leggette
 J. Brremann W. Lepore
 L. Curvin E. Nicholson
 J. Furtab B. Ward

- Handouts:**
- Planning Council Packet (IGS & PC, November 2014).
 - CPC Handout (Harvard Law School, 2013)
 - CPC Handout (IGS & PC, November 2014)
 - COCC Handouts (AIDS Chicago & NYC.GOV, 2014)
 - 7-Month Reprogramming Report (BCHD, November 2014).

Introductions

Planning Council

- The meeting convened with quorum at 6:33p.m and introductions were made.

Review of Minutes

Council

Discussion:

- The council reviewed the minutes of the last meeting.

Motion: To approve the October planning council minutes

Made by: C. Smith

Second: J. Simmons

Action: Passed

Opposed: 0

Abstain: 1

Chair Report

L. Sowah, Chair

- L. Sowah presented the chair report to the council.
 - Planning council leadership, grantee, and the support office are moving forward with preparing the 75-25 waiver application for submission.
 - HRSA has stated that the turn around time for a waiver response is eight weeks post submission.
 - Tonight, we will discuss the 7-month reprogramming decisions.
 - Elections for planning council chair, vice chair, nominating committee chair and members will be held at tonight's meeting.
 - The support office is collecting nominations for the *Heroes Among us* awards, please contact Anene in the support office to make a nomination.
 - It has been a pleasure serving as part of the council's leadership this year. I am extremely proud of the work that has been accomplished and I look forward to supporting the new leadership.

Ryan White Part A Report

A. Ferrari, Baltimore City Health Department

- A. Ferrari presented the Part A Report to the council (see attachment 1).
- The site visit report has been received from HRSA.
- Our HRSA project officer is researching how our EMA can change its Federal Poverty Level (FPL) from 300 to 500.
- The grantee is considering adding Primary Medical Care Co-morbidity to the categories up for bid this year.
- The grantee is awaiting the letter of support from the state for the waiver application.

Discussion:

- C. Smith asked if HRSA gave a timeline for reporting back on their FPL research.
- A. Ferrari stated that they did not.

Part B and D Report

- There was no Part B and D report available.

Discussion:

- D. Brewer asked if the report was not available as a paper handout.
- A. Onyeabo stated that the PCSO reached out to T. Hawkins for the report but did not receive a response prior to the meeting. The report will be disseminated via email if the PCSO receives it.

Planning Council Updates

Fiscal Committee

W. Commander

- W. Commander presented the Fiscal Committee report.
- The committee met on November 6, 2014 and held reprogramming exercises.

Motion: To decrease the category of Medical Case Management by \$11, 306. **Made by:** W. Commander **Second:** C. Smith

Action: Passed **Opposed:** **Abstain:**

Motion: To decrease the category of OAHS- Viral Load Testing by \$108,300. **Made by:** W. Commander **Second:** C. Smith

Action: Passed **Opposed:** 0 **Abstain:** 2

Motion: To decrease the category of OAHS- Specialty Labs by \$106,542. **Made by:** W. Commander **Second:** C. Smith

Action: Passed **Opposed:** 0 **Abstain:** 2

Planning Council



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| Motion: To decrease the category of Health Insurance Premiums and Co-Pay Assistance by \$15,000. | Made by: W. Commander | Second: D. Brewer |
| Action: Passed | Opposed: 0 | Abstain: 9 |
| Motion: To decrease the category of Outreach Services by \$20,545. | Made by: W. Commander | Second: C. Smith |
| Action: Passed | Opposed: 0 | Abstain: 4 |
| Motion: To decrease the category of Medical Transportation by \$13,157. | Made by: W. Commander | Second: D. Brewer |
| Action: Passed | Opposed: 0 | Abstain: 6 |
| Motion: To decrease the category of Housing Services- EFA by \$25,000. | Made by: W. Commander | Second: C. Smith |
| Action: Passed | Opposed: 0 | Abstain: 8 |
| Motion: To decrease the category of Substance Abuse Treatment- Residential by \$10,000. | Made by: W. Commander | Second: C. Smith |
| Action: Passed | Opposed: 0 | Abstain: 0 |
| Motion: To increase the category of OAHS-Primary Medical Care by \$266,350. | Made by: W. Commander | Second: C. Smith |
| Action: Passed | Opposed: 0 | Abstain: 8 |
| Motion: To increase the category of OAHS- EFA by \$1,000. | Made by: W. Commander | Second: C. Smith |
| Action: Passed | Opposed: 0 | Abstain: 10 |
| Motion: To increase the category of Housing Services – Transitional by \$40,000 | Made by: W. Commander | Second: C. Smith |
| Action: Passed | Opposed: 0 | Abstain: 0 |
| Motion: To increase the category of Food Bank- EFA by \$2,500. | Made by: W. Commander | Second: C. Smith |
| Action: Passed | Opposed: 0 | Abstain: 4 |
| Motion: To closeout the 7-month reprogramming exercises for Part A services categories. | Made by: W. Commander | Second: J. Simmons |
| Action: Passed | Opposed: 0 | Abstain: 0 |
| Motion: To closeout the 7-month reprogramming exercises for MAI services categories. | Made by: W. Commander | Second: C. Smith |
| Action: Passed | Opposed: 0 | Abstain: 0 |

Comprehensive Planning Committee

C. Smith

- C. Smith presented the Comprehensive Planning Committee report.
- The committee met on November 10, 2014 at the Maryland Department of Health and Mental Hygiene. Thank you to DHMH staff for arranging the meeting space.
- The committee discussed changing income eligibility to 500 of the FPL for Ryan White Part A.
- The committee also began looking at case management models and their potential impact on the Ryan White system in the Baltimore EMA.
- The committee plans to host a meeting next year February to continue these discussions and gather information on best

practices. We encourage everyone on the council, current providers and advocates to join us.

Nominating Committee

M. Moiforay

- M. Moiforay presented the Nominating Committee report.
- The committee reviewed the existing vacancies on the council.
- The committee reviewed two screened applications and distributed three applications for screening.

Continuum of Care Committee

D. Rivera

- D. Rivera presented the Continuum of Care Committee report.
- The committee reviewed directives and began a discussion on the case management system.
- More information on the case management systems in use in the New York, Boston, and Chicago EMAs is being requested.
- The committee encourages all case managers to attend upcoming COCC meeting regarding the case management system.

Discussion:

- B. Fitzsimmons asked if there is an overlap in the work of the COCC and CPC.
- L. Sowah stated that the two committees should collaborate.
- C. Smith stated that there are plans for collaboration between the two committees.
- B. Fitzsimmons asked if the request for proposals (RFP) would be impacted due to changes in the standards of care.
- The grantee responded that there are not aware of any impact a change in standards will cause. A. Ferrari further stated that the committee can amend the standards of care and providers would be required to adhere to the amendments.

PLWH/A Committee

H. Lambert

- H. Lambert presented the PLWH/A Committee report.
- The committee met on October 22, 2014 and discussed how best to prepare and educate PLWH/As about re-enrollment in the Maryland Health Connection.
- The committee also discussed hosting a community forum next year to provide PLWH/As with information about insurance plans.

Discussion:

- L. Sowah asked if any one on the council had seen or heard of DHMH workers going from clinic to clinic to provide education.
- A. Brown suggested that the forum should be held ahead of this year's open enrollment or planned for next year's open enrollment period.

Close Nominations

Council

Discussion:

- M. Moiforay was added to the Nominating Chair ballot and C. Smith was added to the Nominating committee members' ballot.
- Nominations were closed for planning council and nominating committee leadership positions.

Motion: To close out nominations.

Made by: L. Sowah

Second: D. Brewer

Action: Passed

Opposed: 0

Abstain: 0

Elections 2014

Council

- L. Sowah, D. Brewer, M. Moiforay and C. Smith gave speeches to the council.
- The following are the elected leadership of the council for 2015: Leonard Sowah (Chair), Dale Brewer (Co-chair), and McCay Moiforay (Nominating Committee Chair).
- The members of the Nominating Committee are: Carlton Smith, Michael Scriber, Jason Simmons, and Forrest Poindexter.

New Business

- K. Gray announced that there would be a bus leaving from Jacques at 9am for the Living Red Ribbon event on December 1st at 10am at Morgan State University.
- D. Brewer asked if there was a list to get on the bus.
- K. Gray stated that there was and council members would need to contact Cynthia Richardson or Katherine Bennett.
- A. Brown announced that open enrollment has begun and will end in February 2015.
- V. Lathan stated that she is on the cover of POZ magazine and was featured in a story.
- P. Kurowski announced that a clothing closet event would be taking place at Chase Brexton on World AIDS Day – December 1, 2014.
- R. Parrish announced that he had goodwill tickets for the annual thanksgiving meal.

Adjournment

Presenter

- The meeting adjourned at 7:42 p.m.

Motion: To adjourn the meeting.

Made by: L. Sowah

Second: P. Kurowski

Action: Passed

Opposed: 0

Abstain: 0

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| Time adjourned: | Date of approval: |
| Signature: | Electronic signature of chair (PC Minutes only): |

Attachment 1: Grantee Report

Baltimore City Health Department
HIV Services
Ryan White Office



MONTHLY GRANTEE REPORT FOR NOVEMBER 2014

A. Ryan White Part A

1. HRSA Updates
 - The site visit report from HRSA's visit in March is pending
 - Our Project Officer, Lt. Commander Johnson, is researching how an EMA changes its FPL and whether or not an EMA must obtain prior approval to purchase equipment.
2. Reprogramming
 - a. The seven-month reprogramming exercise was successfully conducted on Thursday, November 6, 2014.
3. Clinical Quality/Site Visits
 - a. BCHD has completed six site visits as of November 10, 2014, including the two (2) initial training site visits conducted with the HRSA consultant.
 - b. There are two additional site visits scheduled for November.
 - c. BCHD will conduct 15 CQM-Program site visits this year. This is the only visit providers will receive from Ryan White Part A.
4. RFP
 - a. The categories for Bid this year are Primary Medical Care and Medical Case management
 - b. The RFP is scheduled for release in November, with the Bidders Conference set for Tuesday, November 25.
5. Waiver – The Waiver Workgroup met October 29th and November 5th to review the narrative and supporting documentation (such as letters from the PC chair, Medicaid, State AIDS Director, client level data and the allocation table) for the application. We are awaiting a Letter of Support from the State. The PCSO is working to update one section of the waiver regarding Unmet Need. The workgroup aims to submit the application at the end of the month or as soon as we have received all required documents. HRSA's response to waivers submitted independent of the annual application is generally received within eight weeks of submission.
6. The Provider Meeting is scheduled for November 25, 2014 at Sheppard Pratt.