

COMMITTEE MEMBERSHIP APPLICATION

Committee eligibility requirements as defined in the planning council bylaws:

Committee member” refers to both planning council and non-planning council members. “Committee member” is defined as a person who has expressed an interest in committee membership and who meets the following requirements within six months of expressing interest.

- a. Completion of a committee membership application;
- b. Completion of a new-member orientation; this clause will become effective for committee applicants expressing an interest in committee membership after November 1, 2003;
- c. Signature of a conflict-of-interest disclosure form; and
- d. Attendance at a minimum of two meetings of the same committee, after which, at the third meeting, the interested person may be confirmed as a member of the committee in question, provided all other committee membership criteria have been met.

I wish to join the _____ committee of the Greater Baltimore HIV Health Services Planning Council.

I understand and agree to abide by the general rules governing the conduct and behavior for planning council members and committee members as defined in the planning council bylaws.

I understand that as a committee member I am expected to declare any conflict of interest I may have, to refrain from representing a service provider or specific program and to represent a HIV community or population or one or more service categories.

I understand that as a committee member, if I miss one-half (fifty percent) of regularly scheduled committee meetings, the nominating committee will send a warning letter to the committee chair, co-chair and myself. Upon the next absence, the committee chair, co-chair and myself will receive a notification for my recommended removal from the committee.

As a committee member I will have full discussion and voting rights on my committee, except as governed by a conflict of interest, and would be considered to serve as a proxy for the committee chair and make reports at executive committee or planning council meetings as requested.

Signed: _____ Dated: _____

Print Name: _____